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SUBJECT GROUP 1700-1799 MORALE AND PERSONAL AFFAIRS

SUBGROUP 1710 - RECREATION AND SOCIAL AFFAIRS

1710.1 Regional Morale Welfare and Recreation (MWR). To provide physical fitness, recreational, food and beverage, and child development facilities and programs in an efficient and responsive manner for all eligible patrons in the Hampton Roads region. Operations at the Regional MWR sites benefit individuals physical, emotional, social, and mental well being, thereby increasing satisfaction with military life and contributing directly to Fleet readiness and retention. Hours of operation can often be seasonal and change. Information on regional MWR programs can be obtained by calling the phone numbers for the respective sites found in Appendix A.

1710.2 Station or Ships' Parties. To ensure that good order and discipline are maintained at station or ships' parties instructions are as follows:

a. Regulations. At parties ashore, at least one officer shall be assigned as officer in charge and supervisor of the party. An officer of the rank of Ensign or above will supervise parties consisting of 100 persons or less. Parties consisting of more than one 100 persons will be supervised by an officer of the rank of Lieutenant (junior grade) or above. An officer of the rank of Lieutenant or a Chief Warrant Officer will supervise parties consisting of more than 150 persons. Petty officers will be assigned to these officers on a basis of 2 petty officers for each 100 persons and 1 additional petty officer for each additional 50 persons or fraction thereof in attendance at the party. Petty officers assigned will be of the pay grade E-5 or above and be selected as to maturity, good conduct, sound judgment and leadership. Personnel of equivalent grades from other branches of the Armed Forces may be assigned. The uniform of the day shall be worn, as well as suitable identification as to their status as shore patrolmen.

b. Responsibility. It will be the responsibility of the officer in charge of the party and his assistants to ensure that good order and discipline is maintained to prevent any disturbances or disorders.

c. Procedures. It is mandatory that HASP be notified, in writing, of any ship or station party to be held in the cities of Norfolk, Portsmouth, Virginia Beach, Chesapeake, Newport News or Hampton. This report shall be forwarded to HASP at least three working days in advance of the proposed party, including the name of the officer responsible for the conduct of the party; the expected number of guests; time and location of the party.

d. Policing Area. It is the commanding officer's administrative responsibility to provide for adequate supervision and policing of all

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ship or station parties. Strong support shall be rendered by Shore Patrolmen assigned to parties, to either civil police or HASP, if incidents occur which require their presence.

1710.3 Holiday Parties. All commands holding Holiday parties for children will arrange to meet parties at naval reservation gates and will provide escort until parties depart from naval reservations.